

SSLC Project work 4

Write a letter using the following clues.

1. Imagine that you are Chetan / Chaitra 10th standard, Govt High school, Sarasamba, Tq: Aland

Write a letter to your sister congratulating her on her success in the examination.

Answer:

From,

Chetan

Government High school

Sarasamba, Tq: Aland

Date: 27.08.2023

Dear sister,

I am so glad to hear about your success in class 12 final examination. That result has proved that hard work brings a good result. You were so much, hard-working person. My parents already come up with confidence that you will get good results.

My father has sent lots of love for you. See you soon.

Yours lovingly,

Chetan

To,

Priya Manohar

Hassan.

Write a letter using the following clues.

2. Imagine that you are Arun / Arpita, 10th Standard, Govt high School, Gadikeshwar, Tq: Chincholi

Write a letter to the Rationing Officer, for a duplicate ration card.

Answer:

To,
The Rationing Officer
Chincholi
Dist: Kalaburagi

Date: 27.08.2023

From,
Arun,
Govt. High school
Gadikeshwar, Tq: Chincholi

Respected sir,

Subject: For Issuing a Duplicate Ration Card.

I would like to inform you that unfortunately I have lost my Ration Card (No. 84/24185). In the absence of the card, I cannot draw my weekly quota of ration. The card is also needed for establishing my identity. So kindly issue a duplicate ration card as soon as possible.

Thanking You,
Yours faithfully,
Arun